SalGO Assist Privacy Policy

1. Introduction

1.1 This privacy policy sets out SalGO Assist's commitment to you in respect of how we handle your personal information.
1.2 For the purposes of this policy "SalGO" means the charity SalGO Assist Reg. No. 1101811 and "Supporter" means anyone who supports the charity financially with regular sponsorship or supports when they can physically or financially and has enrolled as a Supporter.
1.3 This general privacy policy applies to all our dealings with you. This means you can be sure that when you deal with us in any capacity your personal information will be used and protected in accordance with this policy. For some of our products and services, additional specific privacy terms will apply that are relevant only to the product or service in question - for example our website's Gift Shop. Where additional privacy terms apply to a product or service, they will be made available to you as part of the order/ application process for the product or service in question.

Your Information

2. What information do we collect about you?

The personal information we collect about you is made up from the information you and others give us. This includes information obtained through: your expression of interest in any SalGO or related service or product: your completion and submission of our application forms; your use of our websites and services; and our communications with you. This information could consist of your Name, Address, telephone number(s), email address and your interests as supplied by you.

3. What about sensitive information?

We do not generally seek to collect sensitive personal information about our supporters. If it is ever necessary to seek to collect sensitive information, we will ask you to explicitly consent to our proposed uses of that information at the time of collection. We use the term 'sensitive personal information" to mean information about topics such as personality and private life, racial or ethnic origin, membership of political parties or movements, or other such sensitive topics.

4. Can you give us information about another person?

In certain circumstances you may give us information about another person, for example as part of our recruitment of new supporters. If you give us information about another person then we accept it on the understanding from you, that you have made the other person aware of how we will use and disclose their information, and the other person has given you permission to provide their details to us. You should not provide us with the others' personal information if this is not the case.

Our Use of Your Information

5. How do we use your information?

5.1 We will use your information for the following main purposes: (a) for administration of supporter membership; (b) to provide you with our websites and services as part of your support; (c) to provide you with other goods and services that you order from us (d) for communications, including sending you Newsletters and Annual or Special General Meeting information; (e) for promotional purposes in accordance with your preferences as selected on your application form; (f) for internal analysis and research; (g) to comply with legal and regulatory requirements; and (h) to help detect and deal with crime and unsavoury behaviour.

5.2 We may also use and disclose information in aggregate (so that no individuals are identified) for promotional and strategic development purposes within the confines of SalGO Assist's supporters.

6. Do we use your information for promotion and marketing purposes?

6.1 We hate unsolicited marketing as much as you, which means we will not promote our (or others) goods or services to you, nor give your information to third parties to allow them to market their goods and services to you, without your express consent.

6.2 You tell us your preferences regarding promotional / marketing communications as part of the SalGO

Supporter application. You need not worry if, later, you change your mind since you can let us know of changes you wish to make to your preferences at any time through our www.salgoassist.org website and we will update our records accordingly and confirm this has happened.

Disclosing Your Information to Third Parties

7. Are we concerned about keeping your information secure?

We take security issues seriously. We have implemented appropriate steps to help maintain the security of our information systems and processes and prevent the accidental destruction, loss or unauthorised disclosure of the information we collect.

8. To whom may we disclose your information?

8.1 We **do not** use agents and service providers to collect, hold and process on our behalf your personal information for the purposes set out in this policy.
If you believe you have been contacted by someone other than SalGO purporting to be an agent or service provider, **please let us know** through our website www.salgoassist.org "Contact Us" page, and give as much detail about them as you can.
8.2 We may disclose your information to third parties, including the police and other governmental bodies, as required by law or if we think the disclosure may help to detect and deal with crime and unsavoury behaviour.
8.3 We **do not** give your information to third parties to allow them to market their goods and services to you.
8.4 We **will not** sell your information to a third party.

Other Terms

9. Can you see and update the information we hold about you?

You have the right to ask for a copy of the information we hold about you (for which we may charge a small fee). If you find at any time that any of the information, we hold about you is incorrect then you should promptly notify us, and we will correct the inaccuracy.

10. Do our privacy practices apply to disclosures you make to third parties?

Please note that this policy addresses only the use and disclosure of information we collect from you. If you give your information to others, whether they are third parties that we introduce you to or third-party sites that you visit by clicking on a link on one of our websites, different rules may apply to their use or disclosure of the information you give to them. We do not control the privacy policies of third parties, and you are subject to the privacy policies of those third parties where applicable. We encourage you to ask questions before you disclose your personal information to others.

11. How can you contact us about privacy issues?

You can contact us about privacy issues or comment and complain about our privacy practices by contacting us at www.salgoassist.org through the "**Contact Us**" page and under the subheading " **PRIVACY - PLEASE NOTE**" using the "**email**" link.

Date of last review: **July 2025**